

# APPLICATION FOR VEHICLE PASS AT Billund Airport

APPLICATION HAS TO BE EMAILED TO BILPAS@BLLDK

**Billund Airport A/S**  
**Hovedvagten**  
**Passagerterminalen 10**  
**7190 Billund**

## GUIDELINES FOR VEHICLE PASS AT BILLUND AIRPORT (BLL)

### INSURANCE OF VEHICLE PASS

The vehicle must as a minimum be registered and insured in accordance with the Danish legislation

### OPERATIONAL PURPOSE:

A vehicle pass can only be issued on the basis of an operational function at security restricted areas of BLL (Airside or C-SRA)

### DRIVING COURSE:

Users of the vehicle must have passed a theoretical and practical driving course before being allowed to drive in the airport's restricted area. You can apply for a driving permit via Billund Airport's website, Business to Business.

### ACCESS PERMISSION:

A vehicle pass is the access permission for the vehicle. The vehicle pass must be placed visibly at all times at BLL.

### PRICE

See prices on Billund Airport's website, Business to Business.

### EXPIRY DATE:

A vehicle pass is valid for 5 years from the date of issue

### EXPIRED VEHICLE PASS/CHANGE OF OPERATIONEL NEED

The vehicle pass has to be returned immediately to Billund Airport (Checkpoint Nord) if:

- Billund Airport requests this or
- When the vehicle no longer has an operational need for access to the restricted area of Billund Airport or
- When the vehicle pass has expired
- Please note that the company will be charged a fee for vehicle pass that are not returned no later than the expiry date.

### ABOUT/LOSS OF VEHICLE PASS

In the event of misuse, the vehicle pass will be revoked by BLL. In the event of loss or theft of the vehicle pass, this must be reported immediately to Security Checkpoint Nord/Hovedvagten

### DELIVERY TIME:

An e-mail will be sent to the company when the vehicle pass is ready

### CAUSE (FILLED OUT BY RESPONSIBLE FOR ID CARD/VEHICLE PASS)

- New vehicle pass       New registration/license plate  
 Renewal of vehicle pass       Lost vehicle pass

### PURPOSE (FILLED OUT BY RESPONSIBLE FOR ID CARD/VEHICLE PASS)

Description of operational function

### NEED FOR ACCESS TO (FILLED OUT BY RESPONSIBLE FOR ID CARD/VEHICLE PASS)

- Airside       C-SRA

### INFORMATION - VEHICLE (FILLED OUT BY RESPONSIBLE FOR ID CARD/VEHICLE PASS)

License plate

- Private vehicle       company vehicle

- car       Van/Truck       Other: \_\_\_\_\_

Phone for user (or responsible) of the vehicle

Expected use at Billund Airports area

- Daily       Weekly       Monthly       Annually

### ISSUEING (FILLED OUT BY BILLUND AIRPORT)

Lavet af	Udløbsdato
Udleveret den	Udleveret af
Udleveret til (navn)	

Company Name & VAT number	
Name	
Email	
Phone (direct)	
_____	
_____	
Date	Company stamp & Signature